

**LITTLEHAM & LANDCROSS PARISH COUNCIL**  
**MINUTES OF THE ANNUAL PARISH COUNCIL**  
**MEETING HELD AT LITTLEHAM VILLAGE HALL ON**  
**THURSDAY 16th May 2013.**



**Present:** Cllrs. Atkinson, Sue Beer, Corkery, Pat Fishleigh, Hamilton, Hassall, Hopkins, Pru Phillips, Smith, and Stevens.

DCC Cllr Dezart, and Sam Robinson.

**Apologies:** Cllr Heard, TDC Cllr Pennington.

***In accordance with Standing Order 28 the Chairperson may adjourn the meeting at his/her Discretion to allow any member of the public wishing to address the meeting, for up to 3 minutes, on a specific agenda item.***

**1336 - Registration of Members Interests:** No additional registrations were required.

**1337 - To elect a Chairperson for 2013-14.** Cllr Sue Beer was nominated.

P: Cllr Fishleigh.

S: Cllr. Stevens.

All

Agreed.

**1338 - To elect a Vice Chairperson for 2013-14.** Cllr Atkinson was nominated.

P: Cllr Hopkins.

S: Cllr Fishleigh.

All

Agreed.

**1339 - To Receive Declarations of Office from Councillors [so elected].** The above elected Officers and the Clerk completed, signed and dated the required Declarations. Placed in Register of Interests file.

**1340 - To confirm Minutes 1320-1335 of April 25<sup>th</sup>, 2013.**

Proposed as correct: Cllr Atkinson.

S: Cllr Phillips.

All agreed.

**1341 - Confirmation of decisions made at the above Meeting in respect of Annual Parish Council Meeting items:**

- a) To confirm that Members have a copy of Current Standing Orders.
- b) To confirm that Members have a copy of current Self- Help Emergency Plan[s].
- c) To agree the Risk Analysis Statement 2013-14.

Items a) to c) above were confirmed.

- d) To Appoint the Trustee of Littleham Village Hall & Rifle Range.

Cllr Hopkins Proposed to re-elect Cllr Hamilton.

S: Cllr Smith.

All Agreed.

**1342 - Matters Arising – Not Covered by Agenda:**

- Cllr Smith advised that he had seen the required evidence of Third Party [£5m via NFU] Cover from Mr Wivell [copies filed with meeting papers]; and that Mr Wivell is prepared to offer his services at the same rate per hour as last year. It was proposed to continue the contract with Mr Wivell for grass cutting/maintenance services.

P: Cllr Hassall.

S: Cllr Hamilton.

All

Agreed.

Cllr Smith was asked to confirm this decision to Mr Wivell, and to offer the Councils thanks for keeping the rate per hour at the same figure.

**1343 - Planning Applications:** None. **Notifications:** None.

**Other Matters:** the Clerk reported that he had not, to date, received replies to his enquiries of The Enforcement officer [TDC] as noted at April's meeting. Members requested that the Clerk chase these matters.

**1344 - District & County Councillors' Reports.** No report had been received from TDC Cllr Pennington.

DCC Cllr Gaston Dezart introduced himself as successor to Sam Robinson. He is Chair of UKIP for Torridge & W Devon. But there are no party whips, he will represent the views of the Parish, and although it is doubtful that he will be appointed to any County Council Committees, he will seek out County Councillors who can help with Parish problems. Cllr Beer referred to the proposed Atlantic Array and summarised the work of the 5 parishes Group, which seeks to mitigate the effects of the onshore installations should the project go ahead. Other Councillors felt that whilst we may have little influence over the "planning" deliberations of this project we needed to have direct representation on the Array Steering group which was set up by the DCC leader, John Hart; who had promised to look again at the

composition of this group if re-elected [which he has been]. Cllrs Smith & Corkery advised that the other main issue was with County Highways, trying to ensure that the Parish roads were maintained to good standard; and on that issue asked that the Yeo Vale Road be treated as an urgent case – both the landslip at Whitehall, and the subsidence from Edge Mill and Nethercleave.

Cllr Beer, on behalf of the Council, thanked Sam Robinson for his hard work as County Councillor and his support over the years. He replied that it had been an honour to work with this Parish Council, which had been ably led during his association with it.

**1345 – Highways:** the Clerk read the responses from Julian Roskilly of County Highways. These were noted and the Clerk was asked to advise Julian that the subsidence at Chapel Hill was deteriorating rapidly and becoming very dangerous; to chase a response on the subsidence between Edge Mill and Neathercleave; to ask why County cannot take action on the landslip at Whitehall and then discuss finance/funding at a later date and finally that Cllr Fishleigh has noticed that he drains on the A386 above the “lane into Landcross” are blocked which exacerbates the problem.

**1346 - Finance & Insurance:**

a) Report on Bank Balance and Authorisation of Payments.

Bank balance: £3640.40 as at 31<sup>st</sup> March 2013. Cashbook details tabled [no change from the last meeting]

b) Payments: None.

**Other Financial or Insurance Matters:**

**To approve the final figures for year ending March 2013.**

P: Cllr Smith. S: Cllr Atkinson All Agreed.

**To approve Sections 1&2 of the Audit Return for y/ending 2013.**

P: Cllr Fishleigh. S: Cllr Smith. All Agreed.

**To approve membership of Community Council of Devon [incorporating Devon Community Buildings and Devon Playing Fields Association.** The Clerk advised details of both full [£50pa] and Associate Membership [£24pa].

Cllr Stevens proposed that we do not join at this time. S: Cllr Fishleigh. Carried after Vote: 6 for, & 4 against.

**To confirm continued use of TDC for Payroll for Clerk Salary.**

P: Cllr Beer. S: Cllr Atkinson. All Agreed.

**1347 - Correspondence Requiring Attention: 1]** The Clerk advised of the latest change to the Register of Electors. Noted.

**1348 -Other Correspondence received:** Clerks & Council Direct magazine May 2013

**1349-E-Mail correspondence received:** The Voice – Community Radio for Devon, asking for funding via TAP: NDVS - Snippets [x2]: NHW Forum Weekly Crime Report x 3: RSN Digest[x2]: RSN – Newsletter: DALC newsletter- May: Healthwatch Devon Newsletter May 2013: Fields in Trust – newsletter on SITA.

**1350 -AOB.**

**1 – Atlantic Array** - Cllr Beer tabled notes on the questions asked by the 5 parishes group of RWE, and it was agreed that she should write a letter to DCC Cllr John Hart requesting that he review the composition of the Atlantic Array Steering Group.

**2 –** Cllr Atkinson advised that he would chase for news on a quote for Notice Board repairs.

**1351 - Next Meeting: Annual Parish Meeting 23<sup>rd</sup> May 2013.** Then July 11<sup>th</sup>, both at 7.30pm.

The meeting closed at 9pm.